

**MINUTES OF THE SPECIAL MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON DECEMBER 21, 2018**

The St. Bernard-Elmwood Place Board of Education met in special session on December 21, 2018, at 8:00 a.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Also present: Dr. Mimi Webb and Bruce Helwagen

Visitors (who signed in): None

18-193 Resolution Approving the Construction Documents Stage Submission for St. Bernard Elmwood Place City Schools PK-12 Facility and Authorizing Placement of the Legal Notice to Solicit Bids for the Work

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following resolution:

The Superintendent recommends approval of the construction documents stage submission for the new St. Bernard-Elmwood Place City Schools PK-12 Facility, included in the co-funded CFAP project and requests authority to place the required legal notices to solicit bids for the work.

Background:

1. Elevar, the A/E for the co-funded CFAP Project (Project), which includes the new St. Bernard-Elmwood Place City Schools PK-12 Facility, designed and developed the documents.
2. Megen Construction Company reviewed the documents prepared by the A/E, provided comments on the construction documents for the new St. Bernard-Elmwood Place City Schools PK-12 Facility, which includes the LFI MOU document for the natatorium that are outside the scope of the co-funded CFAP project and are the sole responsibility of the Board to fund.
3. The authority of the Board is requested to place the legal notices required by law to solicit bids for the work, subject to approval by the Ohio Facilities Construction Commission (OFCC), with the initial legal notice to be placed in the newspaper on or about December 28, 2018, and also posted on the State's electronic bid service and on the District's website, with bids to be received on or about January 30, 2019, unless extended by the Superintendent, in consultation with the OFCC Project Manager and Owner Agent by addendum or operation of law.

The St. Bernard-Elmwood Place City School District Board of Education resolves as follows:

1. The Superintendent and Treasurer are authorized to sign the design stage submission form and the LFI MOU document included in the construction documents stage submission, as well as any other required documents for the work.
2. The Board authorizes the Owner Agent and the OFCC Project Manager to prepare and place the required legal notice to solicit bids for the work, to be published in the local newspaper as required for public school districts and also posted on the State's electronic bid service as authorized by ORC Section 153.08 and OAC 153: 1-8-01, and posted on the District's website, providing a minimum two-week bid period, on or about December 28, 2018, with the date for bid submittals to be on or about January 30, 2019, unless extended by the Superintendent, in consultation with the OFCC Project Manager and Owner Agent, by addendum or operation of law.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Adjournment

Meeting adjourned sine die at 8:07 a.m.

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date